

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 28, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from June 21, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 29, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$270,400.64 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 29, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$43,266.22 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Appropriate Expense Line Item:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATE EXPENSE LINE ITEM:

\$16,020.02
TO
651.6050.5901 – Unclaimed Money – Auditor's Office

\$14,500.00
TO
101.1105.5703 – Contingencies – Commissioners

\$55,136.48
TO
233.1250.5102 – DRETAC Salary – Prosecutor

\$7,719.18
TO
233.1250.5201 – DRETAC PERS – Prosecutor

\$799.54
TO
233.1250.5202 – DRETAC Medicare – Prosecutor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Transfer and Reappropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

\$6,500.00 – 101.1105.5703 – Contingencies
TO
101.1102.5527 – Vehicle Expense – Maintenance

\$6,000.00 – 101.1105.5703 – Contingencies
TO
101.1108.5527 – Vehicle Expenses – Building Department

\$2,000.00 – 101.1105.5703 – Contingencies
TO
101.1101.5501 – Equipment - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Blanket Purchase Order Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

\$2,900.00 – 101.6101.5901 – Airport - Other

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Waiver Issued for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests to waive the waiting period to issue payment to:

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

**Columbus Asphalt Paving in the amount of \$250,972.36 to be paid from 251.6229.5520 –
Project Exp. – CDBG 2020**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission: Special Meeting 6/28/22**
 - Madison Township rezoning application for 2 parcels adjoining to the east of the current CT Realty Industrial Park site.
 - Kevin Steward property on US 23 has restrictions that were put on the land by the Pickaway County Regional Planning Commission that require current Planning Commission review to amend.
- **Outstanding Plats:**
 - Expecting submittal of a sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762.
 - Expecting submittal of Bulen Pierce Road plat correcting the current right-of-way just south of State Route 762.
- **Lot Splits:**
 - Approved 3 lot splits in the last week, 10 open applications currently.
- **CDBG:** No Update
- **Walnut Township:** Potential new cul-de-sac off of Bell Station Road that will provide adequate road frontage for three new 20+ acre parcels to be split. Current road frontage only allows for two splits as the road frontage for the whole property is not contiguous.

**In the Matter of
Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week:
 - School walkthrough with first responders – New Hope School
 - ESInet Steering Committee
 - 911 meeting with PCSO and CPD
- Next week:
 - E911 – Marion County
 - Sheriff/Police Chief meeting

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- General Information:
 - Monitoring protests related to Supreme Court rulings
 - Ongoing inspection and repairs to warning sirens throughout the county
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects:
 - Full scale pipeline disaster exercise in planning stages. Scheduled for August 31st at Deer Creek State Park. Exercise was sanctioned by the SERC.
 - Continued effort to train first responders in ICS and NIMS. Training request submitted to the state. Scheduling for August and December.
 - EMA inventory audit – slow progress. Reorganization of EOC garage underway. Communicating with Berger Hospital on PPE.
 - Continuing development of the Community Emergency Response Team – CERT provided first aid services at the County Fair.
- Issues requiring Commissioners Support/Notification:
 - EMA dues letters for political subdivisions – mailed out

**In the Matter of
Dog Shelter Report:**

The following is a summary of the report provided by Ron Custer, Chief Dog Warden:

- Mr. Custer has been reaching out to Pine Valley to finalize the plans for the new outdoor kennels.
- Mr. Custer spoke about the possibility of adding available pit bulls that are up for adoption through DASH rescue to the Dog Shelters social media page. The Commissioners asked that Mr. Custer put together a proposal of how to do that and present the proposal at next week's meeting.

**In the Matter of
IT Department Report:**

The following is a summary of the report provided by Robert Adkins, Pickaway County IT Department Director:

- Spectrum port of phones for Garage and for Dog Shelter – Order has been placed and accepted. Waiting now on the scheduler to make contact.
- Mark Yarnell built out the DMZ network on the Meraki to facilitate migration from the Sophos DMZ and wrote rule for webservers ClerkWeb, PCIMGWEB and PCJUVWeb to open needed ports to associated internal servers.
- Fairgrounds – Everything went as planned.
- Update on Eline to Prosecutors Office – Nothing to report
- Rick has been facilitating Pioneer's connection to implement eCitations for JV Court.
 - Update – Deadline this Thursday
- Testing of Backups successful. Next will be to restore from offsite storage
- Meeting scheduled with CMware to prep for upgrade of VMhost 100
- Verizon Connect installs – July 18th-20th

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Planning for Mark Yarnell to be onsite Thursday. Most of the work will be at the SO
- Banner was added to identify email originating from an external source
- Planning to move County Backup Server to SO and SO Backup Server to DataCenter
- Drawings are being made to provide to USIC Locating
- Mr. Adkins will be on vacation July 1st – July 10th
- Eric will be on vacation July 9th – July 17th

In the Matter of
Report Provided by Marc Rogols:

- The following is a summary of the report provided by Marc Rogols, County Administrator:
- There were no BWC claims filed for the week. There was one fraudulent unemployment claim filed (Juvenile Court Employee).
- GovDeals – JFS 2006 Dodge Stratus – Current Bid \$500.00 – Auction ends 7/1/22
- Building Department – Nothing to report
- Health Insurance Update (Executive Session)
- Personnel:
 - Zero (0) New Hire Packets sent out
 - Thirty-nine (39) total on the year for all departments
- Maintenance supervisor position posted
- Miscellaneous:
 - Health and Safety Meeting last Thursday – 6/23/22
 - Elected Officials Employee Luncheon/Health and Safety Day, Thursday, 8/4/22 (11am – 2pm) at Heritage Hall – currently confirming vendors

In the Matter of
Report Provided by Jon Brown, Maintenance Supervisor:

- Mr. Brown reported that the AED's for all county buildings have been ordered with a 90-120 day delivery time.
- Mr. Brown found a product that will remove the rust stains on the bell tower of the courthouse and is searching for someone who will agree to go up to the bell tower to apply the product.
- Mr. Brown sent another email to the company who sent samples of the new courthouse doors and is waiting on a reply.
- The ramp to Memorial Hall has a newly poured foundation. He is waiting on the contractor to come back from a Mission trip to finish the project. Should be finished in about two weeks.
- Weed spraying will start today at all county buildings.
- Mr. Brown has received many compliments on the new flooring on the second floor of the Service Center. The next step is to work on the flooring in the OSU Extension office and then move to the FSA office. Once those offices are complete, the final step will be to put flooring in the conference room and break room.

**TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
County Administrator Report:**

- The following is a summary of the report provided by April Dengler, County Administrator:
- Ms. Dengler discussed that WDC will start on the bidding process for the remaining Memorial Hall Windows.
- Ms. Dengler presented a proposed proclamation for parole/probation week which was submitted by Jason McGowan.
- Ms. Dengler presented mock-ups of the awards for the Agriculture Hall of Fame inductees.
- Ms. Dengler presented updates from MS Consultants regarding information they gathered from last week's attendees at the fair and suggestions that were made for Phase 2 of the fairgrounds. She also went over questions the City of Circleville asked regarding the proposed new entrance to the fairgrounds.
- Ms. Dengler mentioned that Roundtown Players have a project that they have been fundraising for which will add a projector screen and projector to the theater. Their intent is to have screenings of films when they are not putting on stage productions. The Commissioners asked if the current electric at the theater would support such an addition and Ms. Dengler said she would meet with the Maintenance Supervisor to confirm.
- Ms. Dengler reported that she received an email from Barbara Lucks who is the owner of the building where the Prosecutor's Office is located. Ms. Lucks requested an increase of \$400/mo. To the current lease agreement of \$1700/mo. Due to the Prosecutor's Office taking more space on the second floor of the building. Commissioner Wippel asked if Ms. Dengler would reach out to the Prosecutor's Office to get additional details on the new space they are occupying. The rent has not been increased since the original lease from 2008.

**In the Matter of
Annual Ditch Maintenance Assessment Approval:**

Commissioner Gary Scherer made a motion to approve the annual maintenance assessment for the following County ditches for the year 2022 and payable in 2023:

**Autie Howard Group Ditch
Blue Anderson Ditch
Braskett Ditch
Brill Ditch
Bulen Main & Bulen Lateral Ditch
Buskirk Upper Terminus Open Ditch
Clarks Run Upper Terminus Ditch
Congo Lateral #1 Ditch
Dry Run Lateral #1 Ditch
Fulks, Moore, Wolford Ditch
George's Run Upper Terminus Ditch
Greenbriar Extension #1 Ditch
Greenbriar Ditch
Grove Run Ditch**

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Hughes County Ditch Lateral #1
Hughes Main Ditch
Hughes Lateral #3 Ditch
Hughes Upper Terminus & Lateral #4
Metzger-Ewing-Johnson Group Ditch
Mud Run Lateral #1 Ditch
Rhoads Ditch Maintenance
Wampler Hills Storm Watch Ditch
Wilson Ditch
Wolf Run Ditch (resolution No. PC-053122-43)

Seconded by Commissioner Harold Henson. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
2021 County and Township Resurfacing Program B – Change Order:

Commissioner Gary Scherer made the motion to approve the 2021 County and Township Resurfacing Program B – Change Order, seconded by Commissioner Harold Henson.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Executive Session:

At 9:50am, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

At 10:15am, the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session. Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: April Dengler, Acting Clerk

No action was taken.

In the Matter of
Letters to Franklin County Consortium:

Commissioner Harold Henson offered the motion to send letters written by the Pickaway County Prosecutor, Judy Wolford, to the Franklin County Consortium officially withdrawing Pickaway County's membership, seconded by Commissioner Gary Scherer.

Commissioner Scherer suggested that the letters be sent overnight and by certified mail.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Jim McCourt, Meeder Investments, Ellery Elick, Treasurer – Investment review:

Mr. Meeder shared the investment portfolio which shows projections through the end of May 2022. Items of note included Federal Rate projections, health of the labor market and price policy which drives the federal tax rate.

Commissioner Harold Henson offered the motion to authorize Meeder Investments to reposition our portfolio based on the numbers that were shared in today's discussion, seconded by Commissioner Wippel.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Channin Carmean – Pickaway County Community Action – USDA Housing Preservation Grant:

Ms. Carmean stated that all of Pickaway County qualifies to use the USDA Housing Preservation Grant. Some uses of these monies are: remodel bathrooms, health and safety, furnaces as well as installing steps on a front porch. The grant allows for a variety of uses which allows PICCA to reach more people with this funding. The grant carries over year to year and PICCA has submitted the grant and is waiting for approval.

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

PICCA intends to apply for \$113,300 in grant funds from the USDA Housing Preservation Grant. PICCA is proposing to provide home repair on 15 existing homes owned by low and very low-income residents of Pickaway County. The average cost of repairs will be \$4,025 per home but will not exceed \$7,500 per home unless additional funds are approved prior to beginning the project

The proposed project will remove or correct health and safety hazards, improve the general living conditions of residents, or improve accessibility for persons with a disability. The types of repairs to be provided by this grant include foundation repair, roof replacement, electrical upgrades, repair/replacement of furnaces and hot water heaters, replace existing septic systems, wells, construction of ramps, install handrails and grab bars, etc. If funded, the grant is anticipated to begin in October of 2023.

Upon discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize PICCA to submit the USDA Housing Preservation Grant Application.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Nick Tatman – JFS Director Appointment:

Mr. Tatman has been the Interim JFS Director since the departure of Joy Ewing. After an internal advertising campaign, only one person applied for the job and that was Mr. Tatman.

Commissioner Gary Scherer offered the motion to appoint Nick Tatman as the new JFS Director effective July 1, 2022, seconded by Commissioner Harold Henson.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

In the Matter of
Bill Huhman – Apiary Inspector:

Mr. Huhman stated that he has been the County Apiary Inspector for 8 years. Commissioner Henson spoke about concerns he has had from area beekeepers regarding their bee inspections. Mr. Huhman stated that there are No Consent forms that beekeepers can submit if they do not wish for their hives to be inspected. He estimated that 5% of beekeepers in Pickaway County have completed the form. Mr. Huhman stated that his main priority is disease inspection. One beekeeper in the county has a long history of being in violation of current policy and Mr. Huhman is working hard to remedy the situation. Commissioner Henson stated that the main concern he is hearing is that there is no notice given to a beekeeper or a farmer who has bees on his land that an inspector is coming to inspect the hives. Mr. Huhman said it's very hard to give

TUESDAY, JUNE 28, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

beekeepers notice when he has so many hives to inspect, but he said that he would continue to try to give some notice. Commissioner Henson suggested that Mr. Huhman have some signage on his vehicle which identifies him as a bee inspector. Ms. Dengler was tasked with getting a magnetic sign for Mr. Huhman's vehicle. Mr. Huhman stated that he is the county bee inspector because of his passion for bees. He enjoys teaching new beekeepers the inspection process and explaining why hives need inspected.

In the Matter of
Nathan Wiles, EDF Renewables – Chipmunk Solar

Mr. Wiles gave an update on the Chipmunk Solar project. He stated that he was aware that the Commissioners passed a resolution against the solar project. Mr. Wiles stated that EDF Renewables had entered into a contract with a political pollster group to send a survey to 300 registered Pickaway County voters regarding their views on solar projects. Mr. Wiles stated that over all the survey results were positive. Commissioner Henson asked whether the survey was sent to the townships directly affected by the proposed solar project and Mr. Wiles stated that they were not. The surveys were sent to Pickaway County registered voters as a whole.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 25, 2022.

A total of \$385 was reported being collected as follows: \$75 in dog licenses; \$30 in dog licenses late penalty; \$40 in adoption returns, \$100 in adoptions; \$25 in microchip fees and \$115 in private donations.

One (1) stray dog was processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
April Dengler, Acting Clerk